

Missions: Global Outreach Leadership Team

Levels of Involvement

1. Local Church Representative

- act as liaison between the Global Outreach LT and your church
 - pass on Global Outreach LT information to your church
 - bring ideas and news of your church's missions and outreach projects to the Global Outreach LT
- attend an annual meeting with other church representatives
- optionally attend any of the general and working group meetings

2. Member of one of the Global Outreach LT working groups (see the attached document)

- attend all general meetings and your working group meetings
- contribute to the goals of your working group
- keep your own church “in the loop” on what the Global Outreach LT is working on

3. Leader of one of the Global Outreach LT working groups

- attend all general meetings and your working group meetings

Meetings

1. Global Outreach Leadership Team General Meetings

- WHO:
 - Need to be there: Global Outreach Leadership Team Leader, Working Group Leaders
 - Optional: Working Group members, Local Church Representatives
- FREQUENCY:
 - Every two months
- PURPOSE:
 - To check in with the working group's progress, make decisions based on their recommendations
 - Review mandate and goals of the group – are we making progress?
 - Receive Updates from the Executive Leadership Team, US Global Ministries LT

2. Working Group Meetings

- WHO:
 - Need to be there: Working Group Leaders, Working Group Members
 - Optional: Global Outreach Team Leader, Local Church Representatives
- FREQUENCY:
 - Frequency to be determined by the working group
- PURPOSE:
 - Plan and execute projects and tasks to accomplish the goals of the Working Group (focus area)
 - Prepare to report back at the General Meetings

3. Annual Church Representatives Forum

- WHO:
 - Need to be there: Working Group Leaders, Working Group Members, Global Outreach Team Leader, Local Church Representatives
 - Optional: anyone from the conference
- FREQUENCY:
 - Annual
- PURPOSE:
 - Listen to feedback from local church representatives
 - Provide useful information to local church representatives
 - Optionally – this may be extended to welcome everyone from the conference (i.e. A Missions Day, etc.)

Communications

1. Meeting Agenda - emailed out, available on the web
2. Meeting Minutes - emailed out, available on the web
3. Team Documents - available on the web
4. Team Calendar - Web (Google Calendar)
5. Website - Conference site: www.ubcanada.org/missions
- google team site: <http://sites.google.com/site/globaloutreachlt/Home>
(both are in their infancy)